



Electronic Security Systems

Technical Handbook 2021

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Overview

With constant innovations in technology, a greater demand for life safety measures, and a change with how we all want to protect our property and information, the Fire and Security industry has had to quickly adapt and evolve.

Working within the Fire and Security industry requires a wide range of skills, critical thinking and process application, problem solving and working to multiple industry standards to satisfy the needs of not only the customer, but building regulations, Fire Authorities and Police Forces.

This guide will provide you with a clear path to follow, from initial registration to the national finals and beyond.

Career Pathway

What is the job role?

The most common systems found in the sector are Access Control, Intrusion Alarm and Detection, and Video Surveillance. Each of these systems cover a broad spectrum of applications and may require to be integrated with each other to serve a specific purpose.

A technician within the sector could be expected to carry out the Installation of a number of systems, requiring them to follow agreed system specifications, drawings and timelines. The Installation technician would be responsible for laying the system infrastructure, installing all devices and system component, making interconnection between equipment and initiating power up.

Some technicians will take on a more specialised role as a Commissioning Engineer where they will be responsible for programming and the set-up of each system to ensure it meets both the customer requirements and complies with industry standards.

This role can be very technical based and require the technician to have good planning, a good eye for detail, good IT skills and a good understanding for process.

Others may take on the role as a Maintenance technician, responsible for both the preventative maintenance of a system checking system diagnostics and operation, and the corrective maintenance of a system requiring fault finding and component replacement. A maintenance technician will require to have great communication skills, the ability to use specialist testing equipment, the ability to follow written and verbal instructions, and be able to work well under pressure.

Qualifications

- Fire Emergency & Security Systems level 3 Apprenticeship – England
- Electronic Fire and Security Modern Apprenticeship (Level 3) – Scotland
- PDA SCQF Level 6 – electronic fire and security
- SVQ Level 3 – electronic fire and security
- Electronic Fire and Security Modern Apprenticeship (Level 3) – Northern Ireland and Wales
- Diploma Level 3 – electronic fire and security
- NVQ Level 3 – electronic fire and security

Working Hours and Salary

You will normally work from 9am to 5pm Monday to Friday; however, the opportunity to work overtime in the evenings and weekends is very likely to be available.

The working environment may vary depending of the job. For the Installation of a system you may be required to work on a building site and will be expected to wear safety clothing for the duration of the installation works. But for the commissioning and maintenance of a system you will most likely be working in an indoor environment.

As an apprentice technician you may earn between **£7,000 - £13,000 per year**.

As a qualified technician the average salary for a Fire and Security Engineer in the UK is **£31,500 per year**, or **£16.15 per hour**.

With entry level positions starting at **£27,000**.

(average salary's taken from <https://uk.talent.com/salary?job=fire+and+security+engineer>)

There are several progression opportunities after the apprenticeship:

- Lead/Senior Engineer
- Surveyor
- Design Engineer
- Installation/Maintenance Manager
- Project Manager

However, many qualified fire and security engineers go onto own their own business or work as consultants too.

Competition Registration

For helpful information and resources, including registration, competition rules, and entry criteria visit:

<https://www.worldskillsuk.org/competitions/electronic-security-systems>

Registration opens Early 2021 to all candidates wishing to participate in this year's WorldSkills UK competition, lead up events and qualifiers. This process will be streamlined by involving Colleges and Training Providers to make recommendation for which students they believe have both the practical ability and knowledge & understanding to progress throughout the competition.

It is advised that all suitable candidates who participate in the Passive stages) must be registered with WorldSkills UK before registration closing date.

Prior to the registration opening date, the colleges and training providers will be provided with links taking them to a variety of online forms to obtain agreement and commitment from both the candidate and the candidates employer to ensure that, if successful, the candidate will be available and willing to progress through each stage to the final if successful.

Once initial registration is complete, the colleges and training providers will then be able to send out the online assessment link to all participating candidates to log in and complete.

All online registration is to be completed by no later than 02 April. Online assessments returned by 12th April 2021.

Note: All competitors registered will receive notification by email that they need to complete registration by agreeing to the Terms and Conditions. This is mandatory and part of the GDPR and Data Protection rules. If the competitor does not agree, then registration is not completed as their details cannot be shared with the competition organising partner.

Pre-competition Activity

During Pre-competition registration, competitors should try to familiarise themselves with competition style activities, for example you could have a fellow student to judge a completed work task during a practical session at college/training provider.

Candidates should familiarise themselves with current industry standards and Code of Practice relating to:

- Intruder Alarm Systems
- Video Surveillance Systems and CCTV
- UK Wiring Regulation
- Building Regulations – Including DDA and Listed Building Requirements

Passive Competition - Online Knowledge and Understanding Assessment

The "Passives" stage of this competition consists of a knowledge-based assessment that aims to evaluate each candidate's knowledge of Industry Standards, Design, Installation, System Commissioning and a Specialist Topic directed towards intruder alarm systems and video surveillance systems.

The assessment will be conducted in an online medium using "Google Forms" under CLOSED BOOK conditions with a time limit set at 60 minutes.

***note - Students will be able to complete the online assessment after the 60 minute time limit has lapsed but this will show as a late submission and will not be valid.**

Candidates will be provided the assessment link via their College and/or Training Provider who will be responsible for distribution of the assessment links within the agreed time frame.

All results will be automatically collated within Google Forms and these are only accessible by approved assessing staff appointed to mark the assessments before redistribution of scores.

All candidates carrying out this assessment must either:

1. Be in attendance at an approved Training Provider or College with prior notice of attendance being provided, or
2. Be in attendance at their place of work. This may change as government guidelines develop.

***note - Training provider or college to schedule set dates for candidates for online invigilation. These details will be communicated to you in advance through your college/training provider.**

Any candidate found to be in breach of any of the above will face disqualification.

Passive Competition - Assessment Breakdown

Assessment Criteria:

A	Standards	7
B	Surveying and Design	7
C	Intruder - Installation	1
D	CCTV - Programming	1
E	Intruder - Programming	2
F	Knowledge	6
G	Specialist area	8
H	Signalling	7
I	Non-compliances	4
Total Score		43

National Qualifying Heats - IFSEC/EOT

The highest scoring candidates in the passives will be selected to compete at the Engineers of Tomorrow event at IFSEC in London between the 12th and the 14th of July 2021.

The competitors will be asked to select 2 out of the 3 days that is preferable for them to compete in, with the top 10 (8 + 2 back-ups) highest scoring candidates will progress through to the WorldSkills UK Live event in Birmingham in 18-20 November 2021 for the WorldSkills UK Live Final.

The National Qualifiers will be a live practical installation designed to test the following:

- Reading and interoperating Project Specifications, Drawings and System Operational Requirements
- Following correct procedures
- Working Efficiently whilst minimising waste (time and materials)
- Organisational and preparation skills
- Wiring and Testing of System Components (Intrusion and CCTV Systems)
- Identifying and correcting faults (Intrusion and CCTV Systems)
- Maintaining Industry standards (Intrusion and CCTV Systems)
- Accurately program and commissioning of systems (Intrusion and CCTV Systems)
- Accurately provide and record electrical reading
- Successfully setting up remote access to systems

***note - due to potential COVID restrictions that may or may not affect future/planned event, redundancy is required. If the National Qualifiers (IFSEC EOT) are unable to go ahead as scheduled on the date previously mentioned, they will instead be carried out regionally within the representing nations designated College or Training Centre.**

To ensure the integrity and standard of assessment, this will be assessed by inspectorates (NSI and SSAIB) within your local region rather than internal staff at the college or training provider. Verification of the qualifier will be conducted by WSUK staff.

National Qualifiers – Digital Competition

In the event of face to face National Qualifiers are unable to go ahead then a digital competition will be carried out. The Digital Qualifiers will be carried out in the same format as the Passives using an online assessment format.

The Digital Qualifiers will test the candidates' knowledge on:

- how to correctly read and interpret Project specifications, drawings and system operational requirements
- how to follow correct procedures
- how they can work efficiently whilst minimising waste (time and materials)
- apply organisational and preparation skills
- how they wire and test system components (Intrusion and CCTV Systems)
- maintaining industry standards (Intrusion and CCTV Systems)
- how to accurately program and commissioning of systems (Intrusion and CCTV Systems)
- how to accurately provide and record electrical reading
- successfully setting up remote access



National Qualifying Heats - Assessment Breakdown

Assessment Criteria:

A	Health and Safety for competition	3.00
B	Planning for competition	2.00
C	CCTV - Installation	11.00
D	Intruder - Installation	14.00
E	CCTV - Programming	14.00
F	Intruder - Programming	10.00
G	CCTV - Testing and Maintenance	10.00
H	Intruder - Testing and Maintenance	15.00
I	CCTV - Handover	6.00
J	Intruder - Handover	6.00
K	Intruder - Signalling	9.00
Total Score		100.00

WorldSkills UK LIVE Final - Electronic Security Security Systems

This competition is generously sponsored by the following industry partners; Texecom, Hikvision, CSL & Skills for Security.

The competition will include the installation of a Texecom intruder alarm system and Hikvision CCTV system to industry standards and codes of practice. The systems will only require partial installation as some of the equipment will be pre-installed. Competitors should follow the specifications to meet these requirements.

Both systems will require programming to relevant industry standards and specification and then fully tested, commissioned and handed over with all results recorded on documentation provided in the specification.

Faults will be added to the system once the installation is complete and the competitor will be responsible for logging in remotely and identifying the fault. This information will allow the learner to rectify the fault and re-commission the system to industry standard.

The intruder alarm, as per specification, will be connected to a CSL Dualcom with all signals being tested and recorded.

8 winners from the National Qualifiers (EOT or regionally held events) will be selected to compete at WorldSkills UK Live in Birmingham on 18-20 November 2021 - with the mandatory award ceremony taking place on the evening of Saturday 20th November 2021.

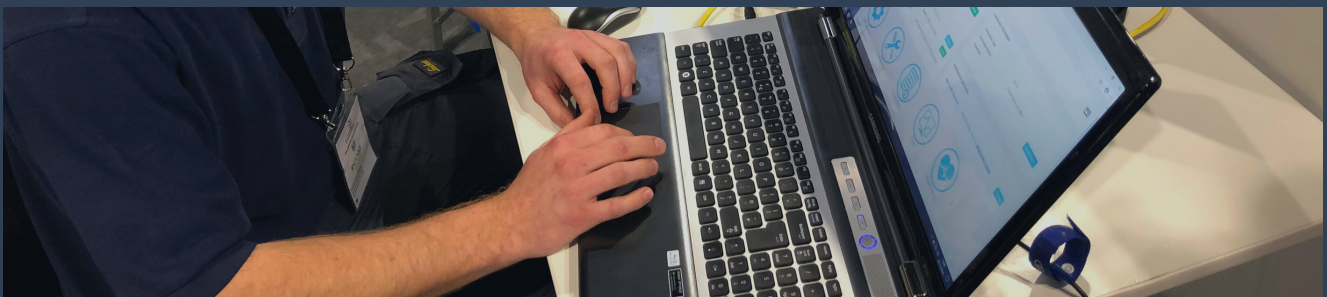
There will be 2 reserves to cover any potential dropouts who will continue with the other 8 competitors to the Boot Camp stage and any other scheduled prior training event. The 2 reserves will be given as much prior notification as possible in the event that they are required to compete at WorldSkills UK Live.

Intruder Alarm Technical information - Install Texecom Intruder Alarm System

- cabling will be installed for all devices inc. Detectors, Signalling Devices, RPK, Sab & Mains Electricity
- panel will be pre-installed as per specification
- PSU's will be pre-installed as per specification
- all cabling will be marked in the panel

Day 1:

- complete the installation as per specification & drawing
- install all detection device
- terminate wiring for devices that are wired
- power up system (safely)
- connect signalling device
- add wireless detection devices
- programme system as per specification
- connect system to the Ttexecom cloud via the app
- test system
- record results
- commission system
- complete all system documentation i.e. commissioning checklist, handover checklist, electrical checks and readings & completion certificate
- hand the system over to the assessor



Day 2:

- carry out a remote maintenance
- identify and record faults
- test/rectify faults
- carry out a full maintenance
- record results
- re-commission the system
- install and test signalling device



VSS Technical information - Install HIK vision CCTV system

- cabling will be installed for all devices inc. Cameras, Router, POE, NVR & Mains Electricity
- back boxes of cameras will be pre-installed
- all equipment will be boxed and available in the booth
- all cabling will be marked

Day 1:

- complete the installation as per specification & drawing
- terminate wiring for cameras, router, POE switch & NVR (rj45 connections and BNC)
- install remaining cameras
- unbox all equipment and set up neatly, correctly and safely
- power up system (safely)
- connect NVR to laptop
- programme system as per specification
- configure cameras IP addresses
- configure cameras settings
- test system
- record results
- commission system
- complete all system documentation i.e. commissioning checklist, handover checklist, electrical checks and readings & completion certificate
- hand the system over to the assessor

Day 2:

- connect NVR to Hik-Connect cloud for remote viewing
- identify and record faults
- test/rectify faults
- carry out a full maintenance
- record results
- re-commission the system

Assessment Criteria:

A	Health and Safety for competition	3.00
B	Planning for competition	2.00
C	CCTV - Installation	11.00
D	Intruder - Installation	22.00
E	CCTV - Programming	10.00
F	Intruder - Programming	10.00
G	CCTV - Testing	9.00
H	Intruder - Testing	12.00
I	CCTV - Handover	6.00
J	Intruder - Handover	6.00
K	Intruder - Signalling	9.00
Total Score		100.00

Boot Camp

There will be a one-week intensive Boot Camp for the 8 competitors and 2 reserves which will aid the apprentices in preparing for the WorldSkills UK Finals. This training is scheduled to take place in September 2021 with final details, locations and dates provided prior to the event.

In the event of IFSEC's Engineers of Tomorrow (EOT) National Qualifiers being postponed due to the current COVID-19 restrictions, the National Qualifiers will be replaced with a Regionalised Competition or Digital Competition.

If this happens IFSEC's Engineers of Tomorrow (EOT) event will be used as an intensive training Boot Camp for all competitors involved in the WorldSkills UK Live Finals – this training Boot Camp will continue to be planned for September 2021.

The training will consist of:

- WorldSkills UK live competition brief – detailing what is expected during the competition and how the event will be run
- Intrusion Alarm System training provided by Texecom
- Video Surveillance System training provided by Hikvision
- Signalling equipment training provided by CSL group
- Details of all WorldSkills UK rules and requirements
- Health and Safety rules and requirements to be followed throughout the duration of the competition

***note, If COVID-19 restrictions mean IFSEC cannot go ahead, then our key partners will be asked to hold their own National Qualifier that students from other local colleges and training providers can attend. To ensure the integrity and standard of assessment, this will be assessed by inspectorates within your local region rather than internal staff at the college or training provider. Verification of the qualifier will be conducted by WorldSkills UK staff.**

Saturday Showcase

The Saturday showcase activity gives you a chance to become the trainer and to show your skills to the public and visitors without the pressure of the competition.

On the Saturday each Electronic Security Systems finalist will each be the trainer/judge and man the "Have a Go" on the competition stand to provide the visitors with a hands- on experience of the security industry. This will then be followed by the awards ceremony on the Saturday night where every finalist from each competition is invited to celebrate.

Judges Top Tips

- **Preparation and Practice**

A successful competitor you need to be confident, calm and self-assured when competing.

Prepare by practicing your skills and techniques to ensure you get the required standard/results you want without any surprises.

- **Time Management**

Learn to manage your time effectively when completing tasks by working smart not fast!

The tasks have allocated times, so practice working to time and under pressure to perfect your timing. If you run out of time in the competition you will lose marks.

- **Planning**

Make your own plans for how to complete each task, work methodically and even write it down to help you prepare.

- **Organisation**

Make sure you are organised, make sure all stages of a task are completed. Organise all of your equipment and materials for the task.

- **Health & Safety.**

Health & Safety is very important in any environment, make sure you use the appropriate PPE for the task and work safely.

- **Clean and Tidy.**

Keep your working area tidy as you can be more efficient in a tidy work area. Make sure that when you present your work to the judges it is clean and ready for final judging.

- **Understanding**

Read the task brief thoroughly and make sure you understand what you need to do.

Do not be afraid to ask questions, remember there is only one silly question.....the one you don't ask!

- **Don't Worry**

If a part of a task hasn't gone as well as you might have wanted don't worry or dwell on it, just draw a line under that and get on with the next task. Always focus on the marks you can gain not what you might have lost.

- **Enjoy.**

To get to the WorldSkills UK National Qualifiers or the WorldSkills UK Live National Finals is in its self a massive achievement that you should be extremely proud of! Make the most of the whole WorldSkills UK Skills Competitions process and enjoy it!



Competition Rules

Conduct for competitors during live competitions:

- It is the competitor's responsibility to arrive on time at the event each day, late arrivals may be excluded from the competition.
- Skills for Security will provide accommodation for you from the Wednesday to the Sunday.
- Competitors will start and finish tasks as instructed by the judges or Competition team.
- Equipment, tools and specific safety equipment will be supplied; however, competitors are required to wear their company's uniforms. Please bring own safety shoes. (Without your safety shoes you may not be able to take part in the competition due to health and safety regulations).
- Any competitor who wishes to leave the area during the competition must seek the permission of the competition organisers or lead judge.
- If there is a power stoppage, expected fault with any of the equipment, or an accident the competitors must act according to the instructions of the competition organisers.
- Competitors are expected to comply with the host venue rules and regulations.
- During the competition, if any competitor has a suspected issue of question, they should seek out the competition organisers.

Contact Information:

For equipment and tech support requirements please contact

Texecom:

Adrian Mealing

amealing@texe.com

CSL:

Dan Morrissey

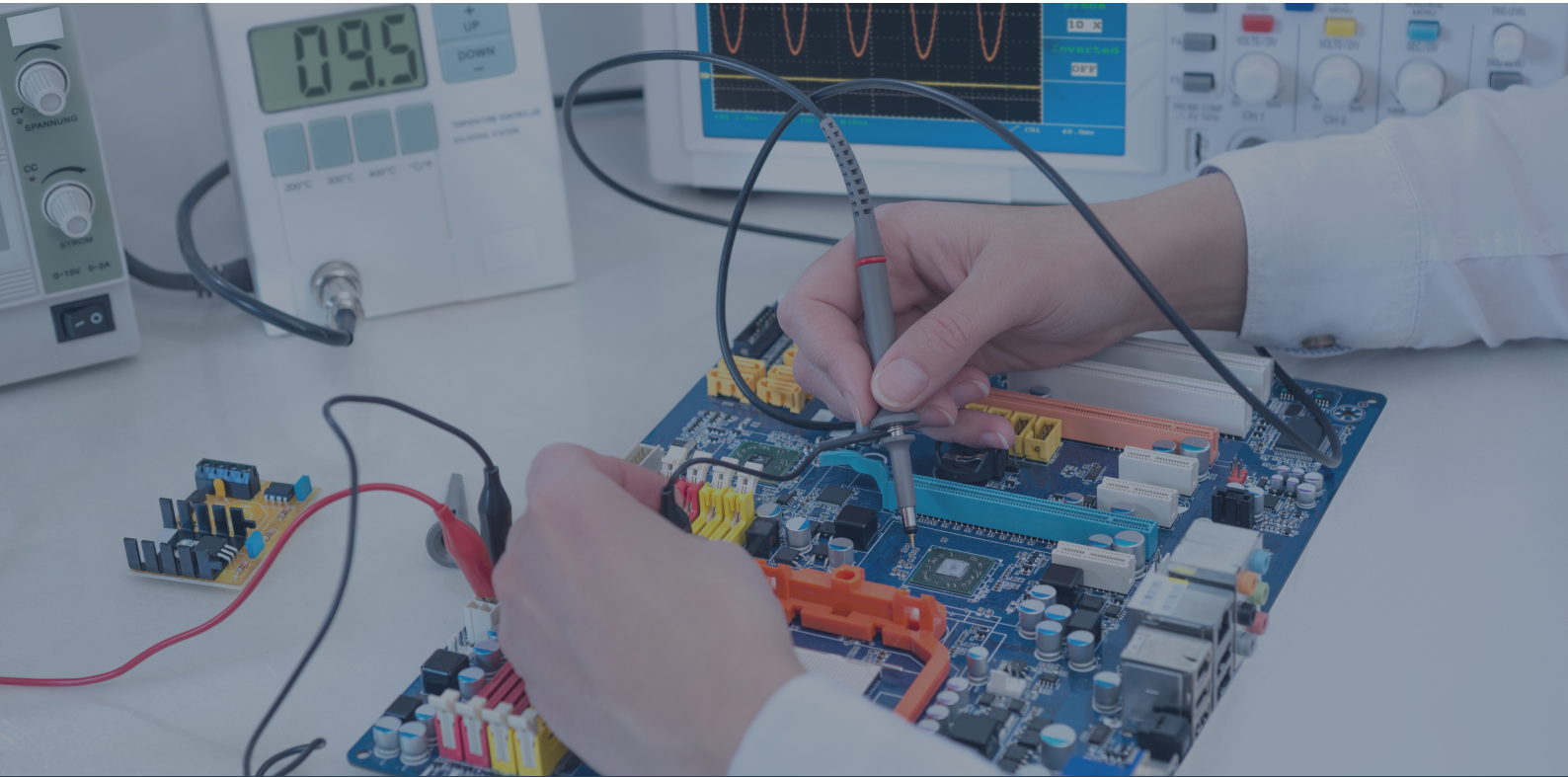
Dan.Morrissey@csl-group.com

Hikvision:

Ross.Copeland

Ross.Copeland@hikvision.com





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info@skillsforsecurity.co.uk

01905 744000